

1. Date: 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Please view this form in an Adobe PDF viewer to enable all smart content

## Application for a Standby Letter of Credit (SDC) or Bank Guarantee

To: HSBC Continental Europe, Czech Republic ("HSBC")

(\* Denotes a mandatory field)

This is an application for the trade service(s) specified below. Please select the trade service(s) you require, complete the required information and provide any instructions related to the trade service(s).

- ☐ Application for a Bank Guarantee  
☐ Application for a Standby Letter of Credit

**2.1 Name and Address of Instructing Party\* (the Customer)**

--

**2.2 Account Number of the Customer**

--

**2.3 Customer Contact Tel / Email\***

--

**2.4 Name and Address of Applicant**

(to be specified in the Guarantee if other than the Customer)

--

**2.5 Relationship of Applicant with the Customer (if different from the Customer)**

--

**3.1 Beneficiary\* (full name)**

--

**3.2 Beneficiary Tel / Email Address**

--

**3.3 Beneficiary Address\***

--

**4.1 SDC / Bank Guarantee Currency\***

--

**4.2 SDC / Bank Guarantee Amount\***

--

**5.1 Issuance Manner\***

- ☐ Direct  
☐ Re-issue - Bank SWIFT:

--

Local Bank Role ☐ Advising Only ☐ Confirming and Advising

(If details of an Advising/Reissuing Bank are not provided, HSBC will choose the Advising/Reissuing Bank)

**5.2 Advising/Reissuing Bank Name and Address**

--

**6. Form of Guarantee/ SDC\***

- ☐ HSBC standard wording  
(please specify which wording type)

--

- ☐ Wording already provided  
(please specify the HSBC draft wording reference number)

--

- ☐ Foreign bank standard wording  
(please specify foreign bank name and country)

--

- ☐ Wording being provided  
(please email wording and a copy of this form to: [guarantees\\_cz@hsbc.com](mailto:guarantees_cz@hsbc.com), with subject: [Guarantee / Standby] Request [Applicant name] - [date you send the form to HSBC] - wording of [guarantee] [standby])

**7.1 Effective Date (if other than Issuance Date)**

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

**7.2 Effective Event**

--

**7.3 Expiry Date**

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

☐ Open Ended

**7.4 Expected Expiry Date**

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

**7.5 Expiry Event**

--

**7.6 Latest Date of Claim (if other than Expiry Date)**

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

**8.1 Guarantee / Standby Letter of Credit Type and Purpose\***

- ☐ Advance Payment ☐ Bid / Tender Bond ☐ Corporate Bank to Bank facility ☐ Payment Guarantee ☐ Performance Bond  
☐ Lease Guarantee ☐ Retention Warranty ☐ Custom Bond ☐ Other (specified in Section 12)

**8.2 Full Description of Goods and/or Services \***

Required for regulatory compliance purposes(must include contact/tender name)

--

**8.3 Contract Number\***

--

**8.4 Contract Date\***

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

**9. Method of Delivery\***

☐ By courier / registered mail / EMS to

--

☐ SWIFT

--

☐ Collect from branch

--

☐ Guarantee to be digitally signed and sent to the e-mail address

--

☐ To be collected by

--

Contact Details - including phone number \*, email address

--

Identification details for collection (e.g. Passport, Driving License)

--

**10. Applicable Rules and/or Law\***

☐ Subject to URDG 758    ☐ International Standby Practices (ISP98)

☐ ICC Uniform Customs and Practice for Documentary Credits (UCP600)    ☐ No Rules

☐ Law (If any, please specify)

--

**11.1 Charges\***

Debit A/C No. for all charges

--

**11.2 Charge Details**

--

**12. Specific Requests**

--

We refer to HSBC's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by visiting [www.gbm.hsbc.com/gtrfstt](http://www.gbm.hsbc.com/gtrfstt) or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms).

This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement.

By signing this application the Customer:

- irrevocably requests HSBC to provide the above trade service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms apply to the above trade service(s).

Signed for and on behalf of the Customer:


Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Print Name

--

Print Name

--

**Authorised Signature(s)** (signed in accordance with the bank mandate)